

PUBLIC NOTICE

Take notice that a Regular Meeting of the Ochiltree Appraisal District board of directors will be held at:

**OCHILTREE APPRAISAL DISTRICT OFFICE
825 S. MAIN, SUITE 100
PERRYTON, TEXAS 79070**

Commencing at 8:15 A.M., Thursday February 21, 2019 to consider, discuss, and act among others the following:

AGENDA

1. **Invocation**
2. **Open for Public Comments**
3. **Approve minutes from the previous meeting**
4. **Approve accounts paid**
5. **Consider for approval 2020 Proposed Budget**
6. **Discuss, Consider, and Approve changing retirement to TCDRS**
7. **Consider for approval of updated BIS contract**
8. **Discuss, Consider, and Approve updated Employee Handbook**
9. **Discuss, Consider, and Approve ARB Resolution**
10. **Appoint Vice-Chairman for Ochiltree Appraisal District Board of Directors**
11. **Discuss New Bank Signatures**
12. **Chief Appraisers report**
13. **Executive Session**
 - a. **The Board may retire into Executive Session, pursuant to Texas Government Code Sec. 551.074, to discuss personal matters; to deliberate the appointment, employment, evaluation, reassignment, duties discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an office or employee.**
 - b. **The Board may consider and act upon any item discussed in Executive Session.**
14. **Adjourn**

This agenda posted this the 15th Day of February, 2019, no later than 72 hours prior to convening of the meeting.

Burton Jones, RPA, RTA, CTA, Chief Appraiser

PUBLIC NOTICE

Take notice that a Public Hearing of the Ochiltree Appraisal District Board of Directors will be held at:

**OCHILTREE APPRAISAL DISTRICT OFFICE
825 S. MAIN, SUITE 100
PERRYTON, TEXAS 79070**

The Ochiltree Appraisal District will hold a public hearing at 8:00 A.M. on Thursday, February 21, 2019 on the 2020 proposed budget at the Ochiltree Appraisal District office located at 825 S. Main, Suite 100, Perryton, Texas.

This hearing will be open for public comment.

The Board of Director's may approve this budget as submitted, amend it, or table it for future consideration.

If approved at the hearing this proposed budget will take effect automatically unless disapproved by the governing bodies of the county, school districts, and city served by the Ochiltree Appraisal District.

This agenda posted this the 15th day of February 2019, no later than 72 hours prior to convening of the meeting.

Burton Jones, RPA, RTA, CTA, Chief Appraiser

SPECIAL BUDGET HEARING 8:00 AM

Minutes: February 21, 2019

Kerry Symons opened the meeting at 8:01 A.M.

Kerry Symons gave the invocation.

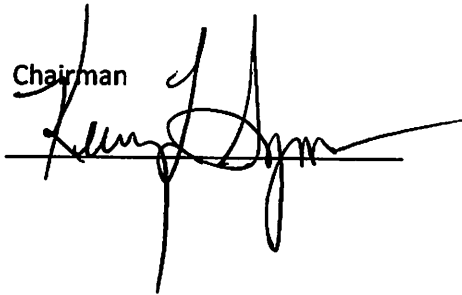
Board members present were Kerry Symons, Charles Kelly, Bryce Hale, Tyler Merkel, Duane Pshigoda and Joe Ogden. Burton Jones, Chief Appraiser and Julia Morales were also present.

The board of directors opened the hearing for the review and discussion of the 2020 Proposed Budget.

No public comment.

The Special Budget Hearing meeting adjourned 8:15 A.M.

Chairman

A handwritten signature in black ink, appearing to read "Kerry Symons", written over a horizontal line.

Secretary

A handwritten signature in black ink, appearing to read "Charles Kelly", written over a horizontal line.

Regular Meeting 8:17 A.M.

Minutes February 21, 2019

Appraisal board of director members present were Kerry Symons, Charles Kelly, Bryce Hale, Tyler Merkel, Duane Pshigoda and Joe Ogden. Burton Jones, Chief Appraiser and Julia Morales were also present.

Kerry Symons, Chairman opened the meeting with the invocation.

The meeting was open for public comments.

No public comment.

The Ochiltree County Appraisal District Board of Directors heard a presentation from Kristina Fox with TCDRS about changing retirement systems. The Board tabled the item to hear from Chad Johnson about another retirement system.

The Ochiltree County Appraisal District Board of Directors reviewed and approved the minutes from the previous meeting. Motion by Joe Ogden. Second by Bryce Hale.

The Ochiltree County Appraisal District Board of Directors reviewed and approved the January accounts paid. Motion by Bryce Hale. Second by Duane Pshigoda.

The Ochiltree County Appraisal District Board of Directors reviewed, discussed, and approved the 2020 proposed budget. This budget was approved and will be automatically adopted unless disapproved by the governing bodies served by the Ochiltree Appraisal District. Motion by Joe Ogden. Second by Tyler Merkel.

The Ochiltree County Appraisal District Board of Directors reviewed, discussed, and approved the IT and GIS updated yearly contract from BIS Consultants. Motion by Bryce Hale. Second by Joe Ogden.

The Ochiltree County Appraisal District Board of Directors reviewed, discussed and approved the updated employee handbook. Motion by Tyler Merkel. Second by Duane Pshigoda.

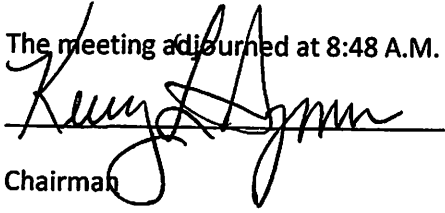
The Ochiltree County Appraisal District Board of Directors reviewed, discussed, and appointed the ARB by resolution Chad Johnson Chairman, Brent Thurman Secretary, Bruce Roberson Member, Jess Wall Member, and Tyler Kirklin Member. Motion by Tyler Merkel. Second by Joe Ogden.

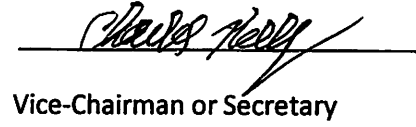
The Ochiltree County Appraisal District Board of Directors reviewed, discussed, and appointed Charles Kelly as Vice-Chairman of the board. Motion by Bryce Hale. Second by Duane Pshigoda.

The chief appraiser presented and discussed the 2019 MAP's review performed by the State Comptroller. Our district received a perfect score. Collections are at 97%, and we will convert our software to P&A's new version Paragon in April.

The Board of Directors did not go into Executive Session.

The meeting adjourned at 8:48 A.M.


Chairman


Vice-Chairman or Secretary

PUBLIC NOTICE

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OCHILTREE APPRAISAL DISTRICT OFFICE
825 S. MAIN, SUITE 100
PERRYTON, TEXAS 79070

Commencing at 8:00 A.M., Thursday March 21, 2019 to consider, discuss, and act among others the following:

AGENDA

1. **Invocation**
2. Open for Public Comments
3. Approve minutes from the previous meeting
4. Approve accounts paid
5. Consider and discuss presentation from Chad Johnson
6. Consider, discuss, and approve retirement system
7. Consider, discuss, and adopt 2020 Budget
8. Chief Appraisers report
9. Executive Session
 - a. The Board may retire into Executive Session, pursuant to Texas Government Code Sec. 551.074, to discuss personnel matters; to deliberate the appointment, employment, evaluation, reassignment, duties discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an office or employee.
 - b. The Board may consider and act upon any item discussed in Executive Session.
10. Adjourn

This agenda posted this the 15th day of March 2019, no later than 72 hours prior to convening of the meeting.

Burton Jones, RPA, RPA, CTA
Chief Appraiser

Regular Meeting 8:00 A.M.

Minutes March 21, 2019

Appraisal board of director members present were Bryce Hale, Charles Kelly, Kerry Symons, Steve Waide, and Joe Ogden. Burton Jones Chief Appraiser and Julia Morales were also present.

Kerry Symons, Chairman opened the meeting with the invocation.

The meeting was open for public comments.

No one was present for public comment.

The Ochiltree County Appraisal District Board of Directors reviewed and approved the minutes from February 21, 2019. Motion made by Bryce Hale. Second by Joe Ogden.

The Ochiltree County Appraisal District Board of Directors reviewed and approved the February accounts paid. Motion made by Steve Waide. Second by Charles Kelly.

The Ochiltree County Appraisal District Board of Directors heard, discussed, and reviewed a presentation from Chad Johnson for the retirement system.

The Ochiltree County Appraisal District Board of Directors approved the new retirement system with Texas County & District Retirement System for the district and the staff. Motion made by Charles Kelly. Second by Steve Waide.

The Ochiltree County Appraisal District Board of Directors reviewed, discussed, and adopted the 2020 Budget.

The chief appraiser discussed Sondra Hawk delinquent taxes, and the removal of 1-d-1. The copier lease will be up in June was also discussed. I cancelled our fax line due the cost, and the line not being used. I explained to the board I have talked to the superintendent of Booker ISD about taking over the collections for Booker ISD in Ochiltree County. Finally, we discussed we will have several judgements filed next month for delinquent taxes.

The Board of Directors did not go into Executive Session.

The meeting adjourned at 8:44 A.M.


Chairman

Vice-Chairman or Secretary

PUBLIC NOTICE

Take notice that a Regular Meeting of the Ochiltree Appraisal District board of directors will be held at:

OCHILTREE APPRAISAL DISTRICT OFFICE
825 S. MAIN, SUITE 100
PERRYTON, TX 79070

Commencing at 8:00 A.M. Thursday May 30, 2019 to consider, discuss, and act among others the following:

AGENDA

1. **Invocation**
2. **Open for Public Comments**
3. **Approve minutes from the previous meeting**
4. **Approve accounts paid and financial statement**
5. **Consider, discuss, and approve depository contract**
6. **Consider, discuss, and approve copier lease**
7. **Chief Appraisers report**
8. **Executive Session**
 - a. **The Board may retire into Executive Session, pursuant to Texas Government Code Sec. 551.074, to discuss personal matters: to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public office or employee: or to hear a complaint or charge against an office or employee.**
 - b. **The Board may consider and act upon any item discussed in Executive Session.**
9. **Adjourn**

This agenda posted this the 17th day of May 2019, no later than 72 hours prior to convening of the meeting.

Burton Jones, RPA, RTA, CTA
Chief Appraiser

Regular Meeting 8:02 A.M.

Minutes May 30, 2019

Appraisal board of director members present were Duane Pshigoda, Richard Beyea, Tyler Merkel, Kerry Symons, Steve Waide, and Joe Ogden. Burton Jones and Julia Morales were also present.

Kerry Symons, Chairman opened the meeting with the invocation.

The meeting was open for public comments.

Doug Hale was present from the public, but had no comment.

The Ochiltree County Appraisal District Board of Directors reviewed and approved the minutes from March 21, 2019. Motion by Joe Ogden, second by Duane Pshigoda.

The Ochiltree County Appraisal District Board of Directors reviewed and approved the March and April accounts paid. Motion by Steve Waide, second by Richard Beyea.

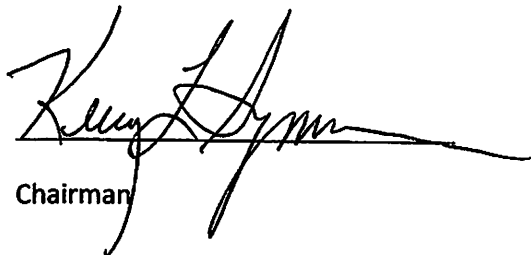
The Ochiltree County Appraisal District Board of Directors reviewed, discussed, and approved the depository contract with Interstate Bank. Motion by Tyler Merkel, second by Richard Beyea.


The Ochiltree County Appraisal District Board of Directors reviewed, discussed and approved a lease agreement with Miguel's Copier Sales for a new copy machine. Motion by Richard Beyea, second by Duane Pshigoda.

The chief appraiser discussed notices of appraised values were sent and we are receiving very few protests. Protest deadline are 6/10 and 6/24. Tax Sale is 7/2, and ARB hearings are 7/11.

The Board of Directors did not go into Executive Session.

The meeting adjourned at 8:21 A.M. Motion by Kerry Symons, second by Richard Beyea.


Chairman


Vice-Chairman or Secretary

PUBLIC NOTICE

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OCHILTREE APPRAISAL DISTRICT OFFICE
825 S. MAIN, SUITE 100
PERRYTON, TEXAS 79070

Commencing at 8:00 A.M., Thursday August 15, 2019 to consider, discuss, and act among others the following:

AGENDA

1. **Invocation**
2. Open for Public Comments
3. Approve minutes from the previous meeting
4. Approve accounts paid and financial statement
5. Consider, discuss, and approve Interlocal Agreement
6. Consider, discuss, and approve TNT Website
7. Consider, discuss, and approve Drug and Alcohol Policy
8. Consider, discuss, and approve Chief Appraiser Evaluation
9. Consider, discuss, consent, and advise Agriculture Advisory Board
10. Chief Appraisers report
11. Executive Session
 - a. The Board may retire into Executive Session, pursuant to Texas Government Code Sec. 551.074, to discuss personnel matters; to deliberate the appointment, employment, evaluation, reassignment, duties discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an office or employee.
 - b. The Board may consider and act upon any item discussed in Executive Session.
12. Adjourn

This agenda posted this the 9th day of August 2019, no later than 72 hours prior to convening of the meeting.



Burton Jones, RPA, RTA, CTA
Chief Appraiser

Regular Meeting 8:01 A.M.

Minutes August 15, 2019

Appraisal board of director members present were Joe Ogden, Charles Kelly (acting chairman), Duane Pshigoda, Richard Beyea, Tyler Merkel, and Steve Waide. Burton Jones and Julia Morales was also present.

Charles Kelly, Acting Chairman opened the meeting with the invocation.

The meeting was open for public comments. No one was present for public comment.

The Ochiltree County Appraisal District Board of Directors reviewed and approved the minutes from May 30, 2019 meeting. Motion by Steve Waide and second by Duane Pshigoda

The Ochiltree County Appraisal District Board of Directors reviewed and approved the June and July accounts paid and financial statement. Motion by Richard Beyea and second by Steve Waide

The Ochiltree County Appraisal District Board of Directors reviewed, discussed, and tabled Interlocal Agreement with Booker ISD.

The Ochiltree County Appraisal District Board of Directors reviewed, discussed, and approved TNT Website with BIS Consulting. Motion by Richard Beyea and second by Duane Pshigoda

The Ochiltree County Appraisal District Board of Directors reviewed, discussed, and approved Drug and Alcohol policy added to employee handbook. Motion by Steve Waide and second by Duane Pshigoda


The Ochiltree County Appraisal District Board of Directors reviewed and discussed the Chief Appraiser Evaluation. Each Board member will fill out evaluation form and return it to Board Chairman.

The Ochiltree County Appraisal District Board of Directors reviewed, discussed, and advised the appointment of the Agriculture Advisory Board. Recommendations were made to contact Eric Phillip, Kevin McGaurraugh, Austin Pshigoda, and David Peckenpaugh.

The Chief Appraiser presented and discussed all the taxing jurisdictions and TNT process is going well this year. SB2 and HB3 are going to being a lot of changes the next couple years. We are starting our reappraisal for Area 1.

The Board of Directors did not go into Executive Session.

The meeting adjourned at 8:55 A.M. motion by Joe Ogden and second by Steve Waide.


Chairman


Vice-Chairman or Secretary

PUBLIC NOTICE

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OCHILTREE APPRAISAL DISTRICT OFFICE
825 S. MAIN, SUITE 100
PERRYTON, TEXAS 79070

Commencing at 8:00 A.M., Thursday September 12, 2019 to consider, discuss, and act among others the following:

AGENDA

1. **Invocation**
2. Open for Public Comments
3. Approve minutes from the previous meeting
4. Approve accounts paid and financial statement
5. Consider, discuss, and approve Interlocal Agreement
6. Chief Appraisers report
7. Executive Session
 - a. The Board may retire into Executive Session, pursuant to Texas Government Code Sec. 551.074, to discuss personnel matters; to deliberate the appointment, employment, evaluation, reassignment, duties discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an office or employee.
 - b. The Board may consider and act upon any item discussed in Executive Session.
8. Adjourn

This agenda posted this the 6th day of September 2019, no later than 72 hours prior to convening of the meeting.

Burton Jones, RPA, RTA, CTA
Chief Appraiser

Regular Meeting 8:00 A.M.

Minutes September 12, 2019

Appraisal Board of Director members present were Kerry Symons, Joe Ogden, Charles Kelly, Duane Pshigoda, and Steve Waide. Burton Jones and Julia Morales was also present.

Kerry Symons, Chairman opened the meeting with the invocation.

The meeting was open for public comments. No one was present for public comment.

The Ochiltree County Appraisal District Board of Directors reviewed and approved the minutes from August 15, 2019 meeting. Motion by Joe Ogden and second by Steve Waide

The Ochiltree County Appraisal District Board of Directors reviewed and approved the August accounts paid and financial statement. Motion by Steve Waide and second by Charles Kelly

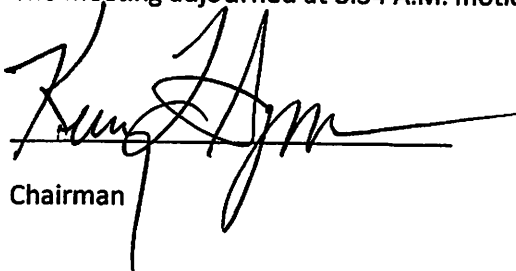
The Ochiltree County Appraisal District Board of Directors reviewed, discussed, and approved the Interlocal Agreement with Booker ISD. Motion by Joe Ogden and second by Steve Waide

The Chief Appraiser presented and discussed the 2018 Property Value Study and OCAD passed all areas except high values for SISD in irrigated ag land. We also discussed differences in mineral contracts between P&A and TYP. Also, the TYP letter sent to me about their ARB performance. Finally, OCAD office will be closed for training on September 13, 2019.

The Board of Directors did go into Executive Session at 8:28 for Personnel Discussions. No action was taken.

The Board of Directors went back into regular sessions at 8:33 A.M.

The meeting adjourned at 8:34 A.M. motion by Charles Kelly and second by Steve Waide.


Chairman


Vice-Chairman or Secretary

PUBLIC NOTICE

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OCHILTREE APPRAISAL DISTRICT OFFICE
825 S. MAIN, SUITE 100
PERRYTON, TEXAS 79070

Commencing at 8:00 A.M., Thursday December 5, 2019 to consider, discuss, and act among others the following:

AGENDA

1. **Invocation**
2. Open for Public Comments
3. Approve minutes from the previous meeting
4. Approve accounts paid
5. Consider, discuss, and approve Amended Budget
6. Consider, discuss, and approve PBFC&M Contract
7. Consider, discuss, and appoint by Resolution ARB members
8. Consider, discuss, and appoint Chairman and Secretary to ARB
9. Chief Appraisers report
10. Executive Session
 - a. The Board may retire into Executive Session, pursuant to Texas Government Code Sec. 551.074, to discuss personnel matters; to deliberate the appointment, employment, evaluation, reassignment, duties discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an office or employee.
 - b. The Board may consider and act upon any item discussed in Executive Session.
11. Adjourn

This agenda posted this the 27th day of November 2019, no later than 72 hours prior to convening of the meeting.

Burton Jones, RPA, RTA, CTA
Chief Appraiser

Regular Meeting 8:00 A.M.

Minutes December 5, 2019

Appraisal board of director members present were Kerry Symons, Joe Ogden, Steve Waide, Duane Pshigoda, Richard Beyea and Tyler Merkel. Burton Jones Chief Appraiser and Julia Morales were also present.

Kerry Symons, Chairman opened the meeting with the invocation.

The meeting was open for public comments.

No one was present for public comment.

The Ochiltree County Appraisal District Board of Directors reviewed and approved the minutes from September 12, 2019 meeting. Motion made by Joe Ogden. Second by Duane Pshigoda. Unanimous decision.

The Ochiltree County Appraisal District Board of Directors reviewed and approved the accounts paid for October and November. Motion made by Steve Waide. Second by Richard Beyea. Unanimous decision.

The Ochiltree County Appraisal District Board of Directors approved the 2019-2020 amended budget. Motion made by Joe Ogden. Second by Duane Pshigoda. Unanimous decision.

The Ochiltree County Appraisal District Board of Directors reviewed and approved the Perdue Brandon Fielder Collins and Mott contract for litigation services. Motion made by Richard Beyea. Second by Steve Waide. Unanimous decision.


The Ochiltree County Appraisal District Board of Directors reviewed and appointed ARB members. Chad Johnson, Brent Thurman, Bruce Roberson, Jess Wall, and Tyler Kirklin. Motion made by Steve Waide. Second by Tyler Merkel. Unanimous decision.

The Ochiltree County Appraisal District Board of Directors reviewed and appointed Chad Johnson has ARB Chairman and Brent Thurman has ARB Secretary. Motion made by Steve Waide. Second by Tyler Merkel. Unanimous decision.

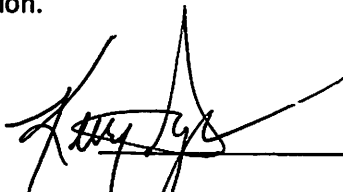
The Chief Appraiser discussed auditors are working on our financial audit. We are experiencing customer support issues with our appraisal and collections software. We have been talking to other software vendors. TYP has been working on a mineral value supplement.

The Board of Directors did not go into Executive session.

The meeting adjourned at 8:29 A.M.



Chairman



Vice-Chairman or Secretary