

PUBLIC NOTICE

Take notice that a Regular Meeting of the Ochiltree County Appraisal District board of directors will be held at:

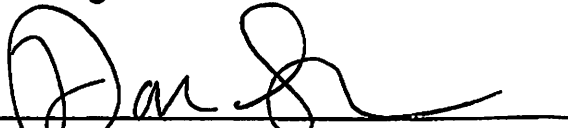
**OCHILTREE COUNTY APPRAISAL DISTRICT OFFICE
825 S. MAIN ST., SUITE 100
PERRYTON, TEXAS 79070**

Commencing at 8:15 A.M., Thursday February 11, 2021 to consider, discuss, and act among others the following:

AGENDA

1. Invocation
2. Open for Public Comments
3. Approve minutes from the previous meeting
4. Approve accounts payable
5. Consider, discuss, and approve Financial Audit
6. Amendment to the Employee vacation and sick time policy
7. Discuss new bank signature cards for Perryton National Bank.
8. Consider, discuss, and approve BIS Contract for 2021
9. Consider, discuss, and appoint by Resolution ARB Members
10. Consider for approval the 2021-2022 Proposed Budget
11. Appoint Chairman, Vice Chairman, and Secretary for Board of Directors
12. Review and Approve BOD Policy
13. Chief Appraisers Report
14. Executive Session
 - a. The Board may Retire into Executive Session, pursuant to Teas Government Code Sec. 551.074, to discuss personnel matters: to deliberate the appointment, employment, evaluation, reassignment, duties discipline, or dismissal of a public officer or employee: or to hear a complaint or charge against an office or employee.
 - b. The Board may consider and act upon any item discussed in Executive Session.
15. Adjourn

This agenda posted this the 7th day of February 2021, no later than 72 hours prior to convening of the meeting.



Donna Lee Stewart, RPA, CCA
Interim Chief Appraiser

PUBLIC NOTICE

Take note that a **Public Hearing** of the Ochiltree County Appraisal District Board of Directors will be held at:

**OCHILTREE APPRAISAL DISTRICT OFFICE
825 S. MAIN, SUITE 100
PERRYTON, TX 79070**

The Ochiltree County Appraisal District will hold a public hearing at 8:00 A.M. on Thursday, February 11, 2021 on the 2021-2022 proposed budget at the Ochiltree County Appraisal District office located at 825 S. Main, Suite 100, Perryton, Texas.

This hearing will be open for public comment.

The Board of Director's may approve this budget as summitted, amend it, or table it for future consideration.

If approved at the hearing this proposed budget will take effect automatically unless disapproved by the governing bodies of the county, school districts, and city served by the Ochiltree County Appraisal District.

This Agenda posted this the 7th day of February 2021, no later than 72 hours prior to conveying of the meeting.

A handwritten signature in black ink, appearing to read 'DL Stewart', written over a horizontal line.

**Donna Lee Stewart, RPA, CCA,
Interim Chief Appraiser**

Regular Meeting 8:03 A.M.

Minutes for December 03, 2020

Appraisal Board of Director members present were Kerry Symons, Richard Beyea, Charles Kelly, Steven Waide, and Joe Ogden. Julia Mendez, Lorena Cenicerros, Loretta Mick and Interim Chief Appraiser Donna Lee Stewart were also present.

Kerry Symons, Chairman opened the meeting with an Invocation.

No Public Comments

The Ochiltree County Appraisal District Board of Directors reviewed and approved the minutes from the previous meeting. Motion by Richard Beyea. Second by Joe Ogden. Unanimous decision.

The Ochiltree County Appraisal District Board of Directors reviewed and approved the accounts payable. Motion by Joe Ogden. Second by Charles Kelly. Unanimous decision.

The Ochiltree County Appraisal District Board of Directors reviewed and approved the updated sick time policy. New sick policy will begin for 2020-2021 fiscal year. Motion by Richard Beyea. Second by Joe Ogden. Unanimous decision.

The Ochiltree County Appraisal District Board of Directors reviewed and approved Disaster recovery and Mitigation Plan. Board member Joe Ogden did suggest we need to update our off-site location. Charles Kelly stated it is an item that needs to be on the commissioner's court agenda. Motion by Richard Beyea. Second by Charles Kelly. Unanimous decision.

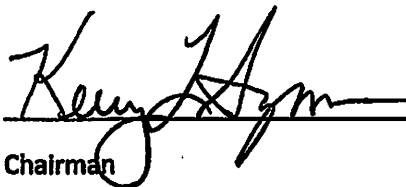
The Ochiltree County Appraisal District Board of Directors decided to table the ARB members for 2021. Motion by Kerry Symons. Second by Steven Waide. Unanimous decision.

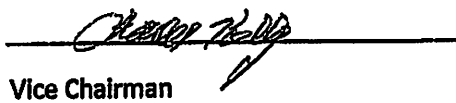
The Ochiltree County Appraisal District Board of Directors reviewed and approved the Pritchard & Abbott Software Contract. Donna Lee Stewart did discuss the option for live taxes and payments with Easy Pay. There is a 3-5% charge for this service. Richard Beyea did mention to have a discussion with Kevin with P&A for a lower % charge. Motion by Charles Kelly. Second by Joe Ogden. Unanimous decision.

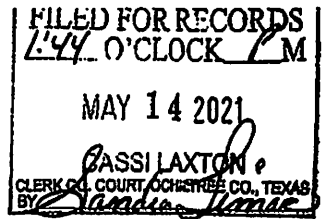
Thomas Y Pickett MIUP Contract for 2021-2022. Board member Richard Beyea did discuss his concerns with TYP. Motion by Charles Kelly. Second by Joe Ogden. Those voting yes were Kerry Symons, Charles Kelly, Steven Waide, and Joe Ogden. Richard Beyea voted no.

Donna Lee Stewart, Interim Chief Appraiser discussed the issues with the statements. She states she will contact Kevin with P&A to discuss the convenience fee for the online payments. She did suggest we discontinue taking payment information over the phone.

The meeting adjourned at 9:30 A.M.


Chairman


Vice Chairman



PUBLIC NOTICE

Take notice that a Regular Meeting of the Ochiltree Appraisal District board of directors will be held at:

**OCHILTREE COUNTY APPRAISAL DISTRICT
825 S. MAIN, SUITE 100
PERRYTON, TX 79070**

Commencing at 8:00 A.M., Thursday May 20, 2021 to consider, discuss, and act among others the following:

AGENDA

1. **Invocation**
2. **Open for Public Comments**
3. **Approve minutes from the previous meeting**
4. **Approve accounts paid and financial statement**
5. **Consider, discuss, and approve Financial Audit**
6. **Consider, discuss, and approve Depository Contract Extension**
7. **Consider, discuss, and adopt 2021-2022 Budget**
8. **Discuss, Consider, and Approve Employer 2022 rate for TCDRS**
9. **Consider, discuss, and approve Bank Card Signatures for Interstate Bank**
10. **Chief Appraisers Report**
11. **Executive Session**
 - a. **The Board may retire into Executive Session, pursuant to Texas Government Code Sec. 551.074, to discuss personal matters: to deliberate the appointment, employment, evaluation, reassignment, duties discipline, or dismissal of a public officer or employee: or to hear a complain or charge against an office or employee.**
 - b. **The Board may consider and act upon any item discussed in Executive Session.**
12. **Adjourn**

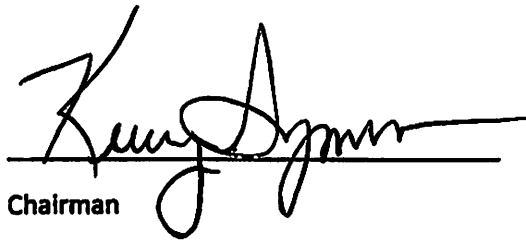
This Agenda posted this the 14th day of May 2021, no later than 72 hours prior to convening of the meeting.

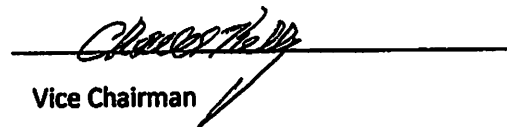
**Donna Lee Stewart, RPA, CCA
Interim Chief Appraiser**

The Ochiltree County Appraisal District Board of Directors reviewed, discussed, and approved the 2021-2022 proposed budget. This budget was approved and will be automatically adopted unless disapproved by the governing bodies served by the Ochiltree County Appraisal District. Motion by Richard Beyea. Second by Steve Waide. Unanimous decision.

The Interim Chief Appraiser, Donna Lee Stewart mentioned the Radio Interview from February 09, 2021 at 9:45 A.M. Donna discussed Percent Collected. End of December % collected was 38.17%, End of January % collected was 75.20%, and as of February 10, 2021 % collected was 90.69%. Donna discussed our office Rent will increase from \$750 to \$850. Donna discussed PVS results. Stated Booker ISD is out of confidence interval, but local value is greater than PTD value so local value is being used. We are out on Category E and G1. Donna stated she has requested the data from the PTD as we need to prepare to protest. She stated she spoke with Kevin McBurnett regarding online collections fees. He agreed to reduce the fee to 3% for a year. She also mentioned currently working on Reappraisal area 2 for 2021. She also discussed the possible 25.25 needed for Latigo.

Adjourned at 8:23 A.M.


Chairman


Vice Chairman

SPECIAL BUDGET HEARING 8:00 A.M.

Minutes: February 11, 2021

Kerry Symons opened the meeting at 8:00 A.M.

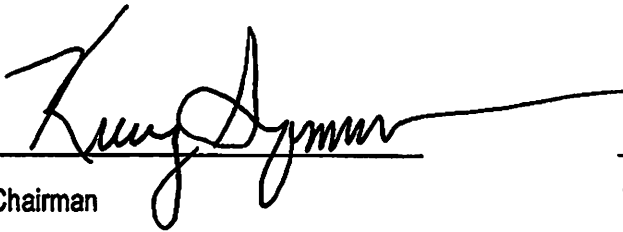
Kerry Symons gave the invocation.

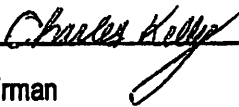
Ochiltree County Appraisal District Board members present were Kerry Symons, Charles Kelly, Duane Pshigoda, and Tyler Merkel. Donna Lee Stewart, Interim Chief Appraiser, Julia Morales Mendez, and Lorena Cenicerros were also present.

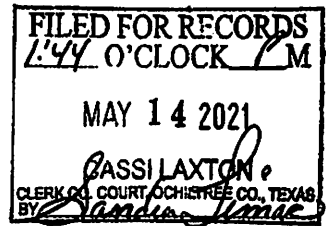
The board of directors opened the hearing for the review and discussion of the 2021-2022 Proposed Budget.

No public comment.

The Special Budget Hearing meeting adjourned at 8:02 A.M.


Chairman


Vice Chairman



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**OCHILTREE COUNTY APPRAISAL DISTRICT
825 S. MAIN, SUITE 100
PERRYTON, TX 79070**

Commencing at 8:00 A.M., Thursday May 20, 2021 to consider, discuss, and act among others the following:

AGENDA

1. **Invocation**
2. **Open for Public Comments**
3. **Approve minutes from the previous meeting**
4. **Approve accounts paid and financial statement**
5. **Consider, discuss, and approve Financial Audit**
6. **Consider, discuss, and approve Depository Contract Extension**
7. **Consider, discuss, and adopt 2021-2022 Budget**
8. **Discuss, Consider, and Approve Employer 2022 rate for TCDRS**
9. **Consider, discuss, and approve Bank Card Signatures for Interstate Bank**
10. **Chief Appraisers Report**
11. **Executive Session**
 - a. **The Board may retire into Executive Session, pursuant to Texas Government Code Sec. 551.074, to discuss personal matters: to deliberate the appointment, employment, evaluation, reassignment, duties discipline, or dismissal of a public officer or employee: or to hear a complain or charge against an office or employee.**
 - b. **The Board may consider and act upon any item discussed in Executive Session.**
12. **Adjourn**

This Agenda posted this the 14th day of May 2021, no later than 72 hours prior to convening of the meeting.

Donna Lee Stewart, RPA, CCA
Interim Chief Appraiser

Regular Meeting 8:00 A.M.

Minutes May 20, 2021

Ochiltree County Appraisal District Board of Director members present were Kerry Symons, Richard Beyea, Charles Kelly, Duane Pshigoda, Joe Ogden, and Steve Waide. Donna Lee Stewart, Julia Mendez, and Meagan Greeson with Brown, Graham & Company, P.C. were also present.

The Ochiltree County Appraisal District Board of Directors reviewed and approved the minutes from the previous meeting. Motion by Joe Ogden. Second by Duane Pshigoda. Unanimous decision.

Meagan Greeson with Brown, Graham & Company, P.C. present the annual 2020 Fiscal year audit with an excellent audit. Motion was made to approve the audit by Richard Beyea. Second by Steve Waide. Unanimous decision.

The Ochiltree County Appraisal District Board of Directors reviewed and approved the accounts payable. Motion by Richard Beyea. Second by Charles Kelly. Unanimous decision.

The Ochiltree County Appraisal District Board of Directors reviewed and approved the Depository Contract Extension with Interstate Bank. Joe Ogden abstained from voting. Motion by Steve Waide. Second by Richard Beyea. Unanimous decision.

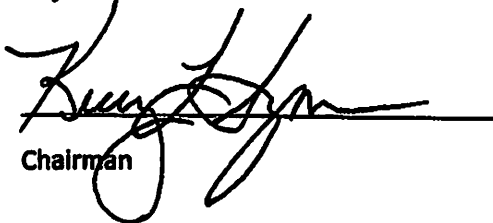
The Ochiltree County Board of Directors reviewed and adopted the 2021-2022 Budget. Motion by Steve Waide. Second by Joe Ogden. Unanimous decision.

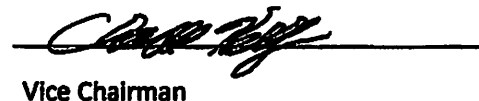
The Ochiltree County Board of Directors reviewed and approved the Employer 2022 rate for TCDRS. Motion by Richard Beyea. Second by Steve Waide. Unanimous decision.

The Ochiltree County Board of Directors reviewed and approved the bank signature cards for Interstate Bank. All members signed the bank cards.

The Interim Chief Appraiser, Donna Lee Stewart discussed the Appraisal District was at 96.7% collected. She discussed early estimates. She also mentioned that the CAD had two employees leave.

Adjourned at 8:27 A.M.


Chairman


Vice Chairman

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**OCHILTREE COUNTY APPRAISAL DISTRICT OFFICE
825 S. MAIN, SUITE 100
PERRYTON, TX 79070**

Commencing at 8:00 A.M., Thursday September 16, 2021 to consider, discuss, and act among others the following:

AGENDA

- 1. Invocation**
- 2. Open for Public Comments**
- 3. Approve minutes from the previous meeting**
- 4. Approve accounts paid and financial statement**
- 5. Consider, discuss, consent, and advise Agriculture Advisory Board**
- 6. Consider, discuss, and approve contract for Brown, Graham & Company for annual audit**
- 7. Consider, discuss, and approve excess funds**
- 8. Chief Appraisers Report**
- 9. Consider, discuss, and approve Interim Chief Appraiser Evaluation**
- 10. Executive Session**
 - a. The Board may retire into Executive Session, pursuant to Texas Government Code Sec. 551.074, to discuss personnel matters: to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public offer or employee: or to hear a complaint or charge against an office or employee.**
 - b. The Board may consider and act upon any item discussed in Executive Session.**
- 11. Adjourn**

This agenda posted this 9th day of September 2021, no later than 72 hours prior to convening of the meeting.

Donna Lee Stewart, RPA, CCA
Interim Chief Appraiser

Regular Meeting 8:00 A.M.

Minutes September 16, 2021

Ochiltree County Appraisal District Board of Director members present were Kerry Symons, Richard Beyea, Charles Kelly, Steve Waide, Joe Ogden, and Tyler Merkel. Donna Lee Stewart, and Julia Mendez were also present.

Kerry Symons, Chairman opened the meeting with an Invocation.

No Public Comments

The Ochiltree County Appraisal District Board of Directors reviewed and approved the minutes from the previous meeting. Motion by Richard Beyea. Second by Charles Kelly. Unanimous decision.

The Ochiltree County Appraisal District Board of Directors reviewed and approved the accounts payable. Motion by Richard Beyea. Second by Joe Ogden. Unanimous decision.

The Ochiltree County Appraisal District Board of Directors reviewed and approved the 2021 Agricultural Advisory Board members. Motion by Steve Waide. Second by Joe Ogden. Unanimous decision.

The Ochiltree County Appraisal District Board of Directors reviewed and approved the Brown, Graham & Company annual audit contract. Motion by Charles Kelly. Second by Richard Beyea. Unanimous decision.

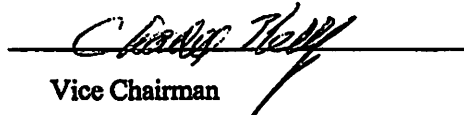
The Ochiltree County Appraisal District Board of Directors reviewed, discussed, and approved to keep excess funds. Donna Lee Stewart proposed to keep excess funds for capital outlay, equipment, and attorney fees.

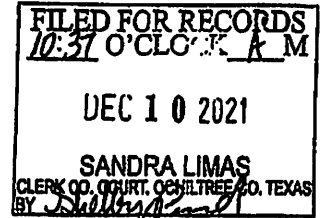
Donna Lee Stewart, Interim Chief Appraiser discussed 2021 tax statements will be send in mid-October. Donna stated collection rate for 2020 taxes was 98% collected. Our office attended legislative update session. A new full-time employee was hired in August, her name is Cristal Tarango. Donna discussed Tim Mercer and his Ag experience.

At 8:42 A.M., The Ochiltree County Appraisal District Board of Directors retired into Executive session to consider, discuss, and approve the Interim Chief Appraisers evaluation. Adjourned at 8:48 A.M.

Adjourned at 8:48 A.M.


Chairman


Vice Chairman



PUBLIC NOTICE

Take notice that a Regular Meeting of the Ochiltree County Appraisal District Board of Directors will be held at:

**OCHILTREE COUNTY APPRAISAL DISTRICT OFFICE
825 S MAIN, SUITE 100
PERRYTON, TX 79070**

Commencing at 8:00 A.M., Thursday, December 16, 2021 to consider, discuss, and act among others the following:

AGENDA

1. Invocation
2. Open for Public Comments
3. Approve minutes from previous meeting
4. Approve accounts payable
5. Consider and discuss receipt of the 2020 Property Value Study Invalid Findings
6. Interim Chief Appraisers Report

THE BOARD MAY MEET IN EXECUTIVE SESSION TO DELIBERATE ANY MATTER AUTHORIZED BY TEXAS GOVERNMENT CODE SEC. 551.001 *et seq* [THE TEXAS OPEN MEETING ACT] INCLUDING:

SEC. 551.071; Consultation with attorney regarding pending or contemplated litigation, settlement offers, and matters on which attorney has a duty to advise the Board under the Texas Disciplinary Rules of Profession Conduct of the State Bar of Texas

SEC. 551.072; Deliberations regarding real property

SEC. 551.074; Personal matters; to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.

SEC. 551.076; Deliberation regarding security devices

THIS NOTICE IS GIVEN PURSUANT TO THE TEXAS OPEN MEETINGS ACT, TEXAS GOVERNMENT CODE CHAPTER 551.

7. Adjourn

This Agenda posted this 10th day of December 2021, no later than 72 hours prior to convening of the meeting.

Donna Lee Stewart, RPA, CCA
Interim Chief Appraiser

Regular Meeting 8:00 A.M.

Minutes December 16, 2021

Ochiltree County Appraisal District Board of Director members present were Kerry Symons, Richard Beyea, Charles Kelly, Duane Pshigoda, and Joe Ogden. Interim Chief Appraiser Donna Lee Stewart, and Julia Mendez were also present.

Kerry Symons, Chairman Opened the meeting with an Invocation.

No Public Comments.

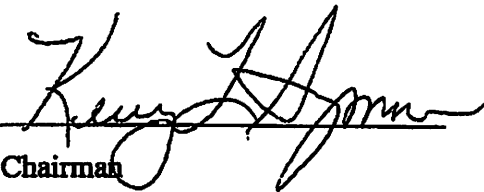
The Ochiltree County Appraisal District Board of Directors reviewed and approved the minutes from the previous meeting. Motion by Joe Ogden. Second by Charles Kelly. Unanimous decision.

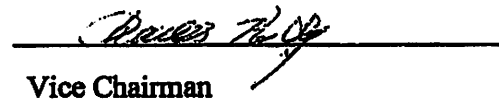
The Ochiltree County Appraisal District Board of Directors reviewed and approved the accounts payable. Motion by Richard Beyea. Second by Charles Kelly. Unanimous decision.

The Ochiltree County Appraisal District Board of Directors reviewed and discusses the 2020 Property Value Study Invalid findings.

Donna Lee Stewart, Interim Chief Appraiser discussed the 2020-2021 Audit was December 06-07. Donna mentioned the % collected rate was at 11.94% as of 11/30/2021. Appraisal Review Board members are appointed by the District Judge.

Adjourned at 8:23 A.M.


Chairman


Vice Chairman